



This notice is sent to you as a shareholder in Vanguard FTSE 100 Index Unit Trust (the “Fund”). It is important and requires your immediate attention. If you are in any doubt as to the action to be taken, you should immediately consult your stockbroker, solicitor or attorney or other professional advisor. If you sold or otherwise transferred your holding in the Fund, please send this letter to the stockbroker or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

Unless otherwise indicated, all capitalised terms in this Notice shall have the same meaning as described in the prospectus for the Fund dated 10 January 2020 (the “Prospectus”).

9 April 2020

Dear Shareholder

We are writing to you as a Shareholder in the Fund to advise you of the following proposed changes:

1. Change of Share Class Names

It has been determined to change the names of the Share Classes in order to create a simplified and consistent approach across the Vanguard fund range. The new naming conventions emphasise the key features of the Share Classes and in doing so creates simplicity and transparency for investors. Details of the change of Share Class names are included at Appendix I.

The change of Share Class names will take effect from 19th June 2020 (the “Effective Date”), after which you will see the new Share Class name (as referenced in Appendix I) on your valuations, statements and any other correspondence you receive. The Prospectus and Key Investor Information Documents (“KIIDs”) will also be updated to reflect the new Share Class names.

2. Change of Investment Minimum Amounts

It has been determined to change the minimum initial subscription and minimum holding amounts in respect of the Fund, as further detailed below.

The change to the minimum holding amounts will not affect your current investment in any way. For example, if the change to the minimum holding amount results in your investment being below this revised amount, this will not affect your shareholding.

The minimum initial subscription / holding amounts will change for the Fund in accordance with the below table:

Share Class	Current Minimum Initial Subscription	New Minimum Initial Subscription	Current Minimum Holding	New Minimum Holding
General (formerly A GBP)	100,000 GBP	1,000,000 GBP	75,000 GBP	1,000,000 GBP

The Prospectus will be updated and filed with the FCA reflecting the above mentioned changes, which shall take effect on the Effective Date. The KIIDs will also be updated to reflect any of the changes outlined above.

Copies of the updated Prospectus and KIIDs will be available on the Effective Date from <https://global.vanguard.com/portal/site/portal/ucits-documentation-list>.

Please do not hesitate to contact your professional adviser in connection with any questions you may have concerning the changes in respect of the Fund described above.

If you have any queries concerning the matters outlined in this notice, please contact your sales representative or Vanguard's Client Services team at European_client_services@vanguard.co.uk or on +44 203 753 4305.

Yours faithfully



For and on behalf of
Vanguard Investments UK Limited
(in its capacity as Manager of the Fund)

Appendix I

Fund Name	ISIN	Current share class name	Proposed share class name
FTSE 100 Unit Trust	GB00BD3RZ368	A GBP Accumulation Shares	GBP Acc
FTSE 100 Unit Trust	GB00BD3RZ251	A GBP Income Shares	GBP Inc